

Capel St Mary Allotments Association
Minutes of General Committee Meeting
Monday 20 June 2022

Present: CH, MD, DA, AA, RB, TS, ML, PH, WR

Apologies: GC, DS

1. Matters Arising from General Committee Meeting – 7 March 2022

- Banksian Medal has arrived and is with WR
- Hope to have allotment photo on next copy of Capel Capers.

2. Chairman's Report

- CH thanked all for a very successful AGM.
- CH had received thanks from PB & GL for their retirement gift vouchers.
- PH/CH had attended the recent NAS AGM at Marks Tey which was attend by approx 110 people and included a trip to Kings Seeds. CH suggested a possible visit for June 2023.
- 1st judging for Best Kept Allotment took place on 9 June by Trevor Smy of Nayland Allotments,
- CH to check over the Scarecrow for Village Scarecrow competition.
- A vacancy has arisen for a Visit Site Co-ordination – MD to action email to advertise.

3. Reports

- **Treasurer and Membership Secretary**
 - Grand total cash £15,889.09 Total available cash £13,777.59
 - Rotovator fund £976.97 Site Maintenance £1,235.76 credit
 - Membership – Membership Year started (Sept 201) with 347 paying and 3 honorary members. We've had 17 new, 23 resignations so current numbers are 341 paying members and 3 honorary.
 - Hut sales to date - £15,158
- **Site Manager – DS provided a report up to 30 April when MS took over.**
 - **Work Inn** – Jobs actioned included the following plus many others
 - Door post replaced on large poly tunnel.
 - Two new water points installed in large poly tunnel.
 - Knocked down BBQ.
 - Installed secure anchor points for 3 trailers.
 - Installed underground cable to new carpark security light
 - DS sent a letter to Adrian Goodwin regarding his gate and repairs have been actioned.
 - The septic tank has been emptied
 - DS raised issue of improved perimeter fencing being needed at Man Com Meeting
 - Bonfire area has now been re-seeded for 'The Picnic on the Plot'.
 - The ride on lawn mower & strimmer came back from servicing in mid-April.
 - PC contacted DS re replacement electric lawnmower and it was delivered on 27 April.
 - Dry leaf storage area has been actioned since work in.
 - Shading has been up on west side of polytunnel and tap also replaced.
 - 4 quotes received for replacement lawnmower shed raging from £1,300-£1,900. A new base will need to be put down. MS to follow up with PC to get OK to proceed.
 - ML to tidy up weeds around polytunnel and place notes on water butts about leaving full.
 - ML to look at putting mesh on polytunnel doors to increase ventilation but keep wildlife out.
 - DA questioned whether we should have notices around site warning people of machinery being used on site and TS will check to see if there is any official NAS wording for this.
 - ML to check car park drains following recent flooding.
 - There have been 2 requests for plots. Waiting list currently stands at 12.

- **IT**
 - MD reported 3 further Defibrillator sessions had taken place and were well attended.
- **Show**
 - WR asked if the usual team members were happy to carry out tasks as in previous years.
 - PB has informed WR she was happy to continue to arrange judges.
 - TS to take over organising the Hearts game.
 - AA to arrange Teddy and Football game prizes.
 - Refreshments – WR to look into who is overseeing this.
 - NAS Stand – TS to talk to PB re this.
 - Novelty Class is has been renamed Graham Whybrow Novelty Cup.
 - AA requested some posters to put up in Village encouraging people to enter exhibits. MD to print.
- **Seed Scheme / Capel Capers**
 - Seed Scheme – catalogues to arrive end of July to be distributed.
 - PH to contact Horticultural Supplies regarding potatoes and prices.
 - CH to provide up to date liaison area info to PH.
 - Capel Capers – July now submitted.
- **Stores Manager / Hut**
 - Potatoes all sold but onions did not sell well. DS to order smaller quantity next time.
 - The shop was open on Work-in /AGM Day, many thanks to WR.
 - Click & collects and deliveries continue to happen.
 - A new supply of charcoal has been obtained from CPL.
 - SW has continued to grow plants to sell at the shop but has said this will be her last year.
 - A new store on back of Hut is being built to house farmyard manure due to rodent issues.
 - Sales were good during April – June but are now slowing up.
 - We had a large delivery on the 10th June. However there was a three week wait for this delivery. Thanks to everyone who helped to unload.
 - DS is trying to maintain high stock level and buy when price are good to avoid large increases.

4. General Secretary's Report

- TS attended SSALG meeting with PB. They will be charging for literature / advertising materials going forward. Their Treasurer reported they had only got part of the funding requested. CSMAA will get their usual donation for Show.
- SSALG are still looking for a new secretary.
- The meeting highlighted the importance of having a govt association / committee as this leads to a well run site.
- PB will continue to attend these meetings on our behalf.

5. Picnic On The Plot

- Emails have been sent out about event.
- DS happy to do games aided by RB.
- AA to arrange license for bar.
- Horsebox to be refurbished by DA / AA and DS to install electrics inside.

6. Any Other Business

- Waste – PC have provided link to Babergh DC site to get advice on how to deal with it.
- DA mentioned people parking on grass by gate and asked if a sign could be erected requesting them not to do so.

Meeting closed at 9.20pm

Date of next meeting: 8 August 2022

Circulation: General Committee members, SB & notice board.

Signed.....