

Capel St Mary Allotments Association
Minutes of General Committee Meeting
Monday 24 November 2025

Present: SB, DA, AA, TS, RB, DS, MR

Apologies: ML, MD, PH, WR, CH, GC

ACTION

1. Matters Arising from General Committee Meeting – 22 September 2025

- There were no matters arising.

2. Treasurer and Membership Secretary

- GC's report was taken as read.
- Grand total cash £28,787.01 Total available cash £25,851.51
- Rotovator fund £1,315.97 Site Capital fund £1708.88
- Mower Fund £6,416.00
- Membership
 - Membership Year started (Sept 2025) with 370 paying and 3 honorary members. There have been 7 new members to date and 12 resignations, therefore current numbers are 365 paying members and 3 honorary.
- Hut sales 2025
 - Sales to date £32,763.00 Hut Purchases £15,914.00

3. Reports

• **Site Manager**

- ML report was taken as read but ML apologised for his absence and thanked DA, DS RB and PH their help on site.
- Site – There are 7 plots available and 7 applications. ML to contact potential tenants on his return. There are also 4 requests for polytunnels but only 2 available. There are still some plots giving cause for concern and we may need a working party to prepare them for new tenants. ML
- Car Park repairs – now actioned.
- Wheelbarrows are now ready for use and have been logo'd.
- Communal tool shed – now constructed and will ready for use before Christmas. ML
- Autumn Work In – a great success with 28 attending and all essential works completed.
- Polytunnel cover – RB has gained quotes and TS passed to the PC for consideration.

• **IT**

- Report taken as read
- Agreed MD should pursue as per his report regarding website hosting. MD

• **Stores Manager / Hut**

- Report taken as read.
- Awaiting replies on outstanding quotes but Tudor looks favourable.
- DS said he would like to hand over his Hut Manager responsibilities at year end. RB offered to take on the role and will look to source additional support for as and when needed. DS/RB

• **Seed Scheme / Capel Capers**

- Report taken as read
- Potato orders are slightly down on last year but we have had 22 orders for onion sets.
- PH has asked for help with the potato deliveries and will require 2/3 people. PH
- Capel Capers – submitted.

- Growing Group
 - Report taken as read.
 - RB applied to the Woodland Trust as offering free trees and approx. 50 should arrive and will be planted asap.

4. ManCom Debrief

- Meeting took place on 22 October 2025.
- Very positive feedback received, particularly new polytunnel cover and fitting. Quotes have been submitted and now await approval.
- Precinct flowers – the PVC would like us to provide again for 2026. RB to order plug plants to fulfil this order.
- The PC are very happy with the running of the site and the continued great condition of it.
- Our boundary / wood was discussed and we do have room to access behind our fenced.

RB

5. Growing Group 2026

- Covered under RB's report.

6. Any Other Business

- TS awaiting quotes for insurance renewal, should hopefully receive in December.
- DA hoping to get one more grass cut in before year end.
- DS has painted the doors on the Hut but may need to look to replace the main door.
- May need to look at sealing the inside of the roof of the Hut. Need to find out what would be best type of paint to use.

**TS
DA**

Meeting closed at 8.30 pm

Date of next meeting: 19 January 2026

Circulation: General Committee Members and notice board.

Signed.....